



Democratic Services
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26 October 2016

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **DOVER LEISURE CENTRE PROJECT ADVISORY GROUP** will be held in the Council Chamber at these Offices on Thursday 3 November 2016 at 5.00 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at kate.batty-smith@dover.gov.uk.

Yours sincerely

A handwritten signature in black ink, appearing to read "Kate Batty-Smith", written over a white background.

Chief Executive

Dover Leisure Centre Advisory Group Membership:

T J Bartlett (Chairman)
P M Beresford
N J Collor
M D Conolly
P Walker
Mr P Ward

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3 **DECLARATIONS OF INTEREST** (Page 4)

To receive any declarations of interest from Members in respect of business to be

transacted on the agenda.

4 **MINUTES** (Pages 5-7)

To confirm the attached notes of the meeting of the Committee held on 29 September 2016.

5 **UPDATE ON SPA OPTION**

A specialist consultant has been appointed to develop a feasibility appraisal of providing a spa with the leisure centre. This report will be completed by 24 November and the consultant will present her findings at the Project Advisory Group meeting scheduled to be held in December.

6 **PROGRAMME**

To receive a verbal briefing on the revised project programme.

7 **LAND ACQUISITION**

To receive a verbal briefing on progress in acquiring the site.

8 **RISKS**

To receive a verbal briefing on the main risks and steps being taken to mitigate them.

9 **DATES OF FUTURE MEETINGS**

To consider the following provisional meeting dates:

8 December at 3.00pm

12 January 2017 at 5.00pm

9 February 2017 at 4.30pm

9 March 2017 at 4.30pm

10 **EXCLUSION OF THE PRESS AND PUBLIC** (Page 8)

The recommendation is attached.

MATTERS WHICH THE MANAGEMENT TEAM SUGGESTS SHOULD BE CONSIDERED IN PRIVATE AS THE REPORT CONTAINS EXEMPT INFORMATION AS DEFINED WITHIN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS INDICATED AND IN RESPECT OF WHICH THE PROPER OFFICER CONSIDERS THAT THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHS THE PUBLIC INTEREST IN DISCLOSING THE INFORMATION

11 **DESIGN DEVELOPMENT**

To receive a verbal briefing on the current proposed design, and to discuss options with the technical team, taking into account the implications (including cost) of these

options.

12 **PROJECT COST**

To receive a verbal briefing on the overall project budget and anticipated spend profile.

Access to Meetings and Information

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- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Kate Batty-Smith, Democratic Support Officer, telephone: 01304 872303 or email: kate.batty-smith@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.